

# LOUDOUN COUNTY REQUEST FOR REAL PROPERTY EXEMPTION

By 100% Service-connected Disabled Veteran or Surviving Spouse

**GOVERNMENT CENTER**  
1 Harrison St. SE 1<sup>ST</sup> Floor  
Leesburg, VA 20175-3102

**Robert S. Wertz, Jr.,**  
**Commissioner of the Revenue**  
P O Box 8000 Leesburg, VA 20177-9804  
(703) 737-8557  
Email: trcor@loudoun.gov

**LOUDOUN TECH CENTER**  
21641 Ridgetop Cir. Ste 100  
Sterling, VA 20166-6597

## EXEMPTION REQUIREMENTS

- ☐ I am a veteran, who has been determined by the United States Department of Veterans Affairs to have a 100% service- connected, permanent and total disability.
- ☐ I am the surviving spouse of a veteran, who has been determined by the Department of Veterans Affairs to have had a 100% service-connected, permanent and total disability and whose death occurred on or after January 1, 2011. I have not remarried and I continue to occupy the real property as my principal residence.

## DISABLED VETERAN

Last Name: First Name: Middle Name: Suffix:

## SPOUSE

Last Name: First Name: Middle Name: Suffix:

## REAL PROPERTY

Street Address	City /Town	State	Zip Code
		VA	

Is this property jointly owned by husband and wife? Yes ☐ No ☐

Is the property occupied by the veteran as the principal place of residence? Yes ☐ No ☐

Is the property occupied by the surviving spouse as the principal place of residence? Yes ☐ No ☐

If No, please provide the address of the principal residence:

Is the property titled in the name of a Trust? Yes ☐ No ☐ If Yes, please provide a copy of the Trust document and amendments.

## MAILING ADDRESS AND CONTACT INFORMATION

Address	City/Town	State	Zip Code
Phone Number	( ) -	Alternate Number	( ) -

I /We having first sworn and on my/our oath state the foregoing statements are true and accurate to the best of my/our knowledge and belief.

Applicant's Signature

Surviving Spouse's Signature

## STATE OF VIRGINIA, COUNTY OF LOUDOUN, to Wit:

I hereby certify that \_\_\_\_\_ personally appeared before me in my County and State aforesaid who being first duly sworn by me acknowledged the signature to the foregoing affidavit to be his/her own and affirmed the said statements are true and correct. Subscribed and sworn before me, the undersigned Notary Public in the County and State aforesaid the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

Notary Public

My Commission Expires

Seal

## **GENERAL INFORMATION**

The Real Property Tax Exemption for a Disabled Veteran and his or her spouse or surviving spouse is provided on an annual basis and must be requested by the veteran or surviving spouse seeking the exemption. The exemption from paying real property tax is based on qualifying disability, ownership and occupancy.

Exemption Request forms will be mailed to existing program participants by March 1<sup>st</sup> each year, so that changes can be reported. The forms will be available in the Commissioner's offices at the same time. The form is also available on the Loudoun County website at [www.loudoun.gov/taxrelief-forms](http://www.loudoun.gov/taxrelief-forms).

Once filed, the form becomes the property of the Commissioner of the Revenue. However, the exemption request form and supporting documentation are confidential and not open to public inspection. Forms without supporting documentation may be denied.

**Proration of Tax** - The tax will be pro-rated if 1) the qualifying dwelling is sold, 2) the title is transferred, 3) it ceases to be your residence, or 4) the last qualifying owner dies.

## **ASSISTANCE**

My office will be happy to provide physical or sensory accommodations in order for you to utilize this program. Additional information and assistance is available over the telephone or in my office. In order to manage workload and reduce waiting time for assistance, please call **703-737-8557** to schedule an appointment or to talk to a staff member.

**Robert S. Wertz, Jr.**  
**Commissioner of the Revenue**

## **QUALIFICATIONS FOR REAL PROPERTY EXEMPTION FOR DISABLED VETERANS**

**Disability** – The United States Department of Veterans Affairs must have determined that the veteran has a 100% service-connected, total and permanent disability. Documentation from the Department of Veterans Affairs must be provided with the first request for exemption.

**Property Ownership** – The property must be owned by the veteran requesting the exemption or the surviving spouse of a 100% service-connected, total and permanently disabled veteran.

**Use/Occupancy** – The property must be occupied as the principal residence. The veteran is required to file a new request for real property exemption if the principal place of residence changes.

The Surviving Spouse of a veteran is eligible for the exemption, as long as the death of the veteran was on or after January 1, 2011, the surviving spouse does not remarry and continues to occupy the real property as his or her principal place of residence.

## **INSTRUCTIONS**

1. Attach **COPIES** of your supporting documentation and any other documentation listed below not previously provided.
2. Provide a copy of the Disability Letter from the United States Department of Veterans Affairs confirming you have a 100% service connected, total and permanent disability.
3. Surviving Spouse of a veteran claiming the exemption must enclose a copy of the veteran's death certificate.
4. If you have a Power of Attorney to request relief on behalf of the veteran or the surviving spouse, provide a copy.
5. Notify this office immediately of any real property changes that might affect your exemption.